



Graduate Student Epidemiology Program (GSEP)

Informational Webinar for Potential 2023 Interns

January 12, 2023

Meet the Team



Mikayla Frye, MPH
mfrye@amchp.org

GSEP Student Experience Coordinator

Program Analyst,
Epidemiology, Evaluation, & Metrics

Roles: Curriculum development and administration, intern check-ins, intern direct contact, speaker outreach, program evaluation



Ben Kaufman, MSW
bkaufman@amchp.org

GSEP Project Director

Associate Director,
Workforce Development & Capacity Building

Roles: Program administration, speaker outreach, funder liaison, budget, steering committee lead

Meet the Team



Candice Simon, MPH

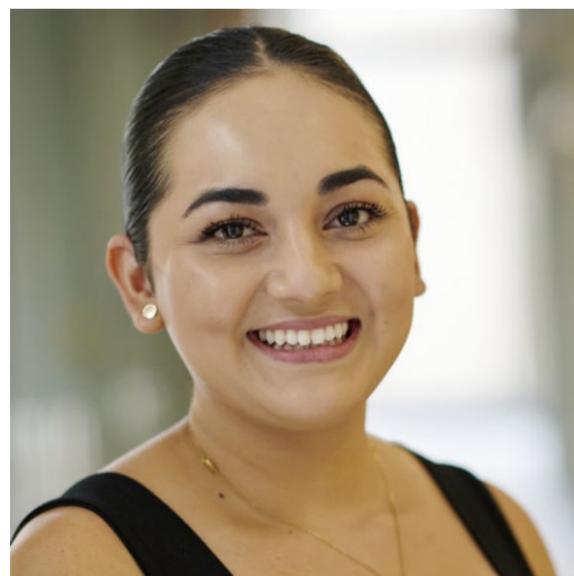
csimon@amchp.org

GSEP Host Site Experience Coordinator

Program Manager,

Workforce Development & Capacity Building

Roles: Supervisor direct contact, supervisor check-ins, speaker outreach



Ellisa Alvarez, BA

ealvarez@amchp.org

GSEP Social and Alumni Engagement Coordinator

Public Health Associate,

Child & Adolescent Health

Roles: Alumni engagement lead, social activities, program consultation, social media and marketing

Agenda

3:00 – 3:10pm ET: GSEP Introduction

3:10 – 3:20pm ET: Application Process Walkthrough & Intern Benefits

3:20 – 3:30pm ET: Former Intern Testimonials and Q&A



In the chat box...

Please type your name, school, and degree/concentration and share one sentence about what prompted you to learn more about applying to be a GSEP intern.



What's Our "Why?"

- Diversify the pipeline of early career professionals entering MCH epidemiology careers and tracking into state/territory/local leadership positions.
- Provide opportunities to learn and practice skills needed for successful leadership in state/territory/local MCH epidemiology.
- Expose students to different epidemiology emphasis areas (needs assessment, data analysis, program monitoring, and evaluation) across all MCH population domains.

Funding and Program Support

- Funded by the federal Maternal and Child Health Bureau's (MCHB) Office of Epidemiology and Research through a five-year cooperative agreement between AMCHP and the MCHB Division of State and Community Health.
- Guided by a Steering Committee comprised of AMCHP staff, federal (i.e., HRSA and CDC) partners, state/territory/local MCH epidemiologists, youth and family leaders, and former interns.

GSEP Overview

- 22 masters or doctoral students from MCH, epidemiology, or related disciplines selected annually and matched with approved host sites for ten (10) weeks.
- Interns spend 35 hours/week completing a project at their host site and 5 hours/week participating in a “menu” of enrichment activities facilitated by AMCHP.
- The experience is guided by a joint agreement that outlines expectations for and is signed by each intern, their primary supervisor, and the AMCHP project director.

Program Components

- Intern responsibilities
- Host site responsibilities
- AMCHP responsibilities
- Logistics

Intern Responsibilities

- Attend an orientation session with supervisor
- Complete all project deliverables in a professional manner as a representative of AMCHP and their matched host site
- Actively participate in AMCHP enrichment activities, e.g., Friday sessions, office hours, and small peer groups
- Be receptive to and learn from supervisor's feedback
- Complete weekly progress reports and required evaluations
- Present project results and implications

Host Site Responsibilities

- Attend an orientation session with interns
- Ensure access to necessary hardware, software, and datasets
- Provide thoughtful, resonant, and consistent mentorship
- Create learning and skill development opportunities
- Host an optional, in-person site visit
- Communicate regularly with AMCHP
- Review weekly intern progress reports
- Complete the required supervisor evaluation
 - Including 3-week evaluation

AMCHP Responsibilities

- Facilitate matching and introductions
- Provide a comprehensive program orientation
- Deliver an engaging, relevant enrichment curriculum
- Communicate regularly with interns and supervisors
- Ensure completion of all program evaluation components
- Make responsive program changes
- Support resolution of conflicts as needed

Logistics

- Internships are conducted 100% remotely, with the option for a two-day, in-person site visit; AMCHP covers all costs for interns and will provide guidance/planning support to sites.
- AMCHP administers stipends to interns in three installments: (1) upon commitment, (2) upon completion and supervisor approval of Week 3 progress report, and (3) upon completion of project presentation and final evaluation.
- Interns will meet every two (2) weeks with the Student Experience Coordinator from AMCHP.

Student eligibility

- Current graduate student or recent graduate (Fall/Winter 2022, Spring 2023)
- Complete at least one full year of graduate coursework before start of internship
- U.S. citizen or permanent resident

Ready to apply?

1. Complete a student profile
2. Complete the student application
3. Request a letter of recommendation

<https://tinyurl.com/GSEPStudentApply>

Timeline

Student application review & notifications: (March 2023)

- Student applications will first be reviewed by the GSEP Steering Committee and other public health professionals. Applicants will be scored on several criteria including interest in health equity, epidemiology, MCH, and letter of recommendation.
- The top applications will proceed to a final review stage from which the 22 interns will be selected.
- Notifications (accepted, not accepted, waitlisted) are scheduled to go out to applicants on March 23, 2023.

Matching: April 2023

- Interns review up to 35 host site projects: April 14, 2023
- AMCHP matching with host sites based on intern ranking: April 21, 2023
- Host sites review proposed match: April 27, 2023

Final review for fit and placement: May 1, 2023

What information are host sites providing?

- Organizational profile
- Supervisor information
- Project description

What information are we asking about the proposed project?

- Primary and secondary focus of the project
- Population domain(s) the project will focus on
- National Performance Measure(s) the project will address
- MCH Leadership Competencies the project will address

What information are we asking about the proposed project?

- Project description (2 – 5 paragraphs)
- Product(s) the intern will have produced by the end of the internship
- Protected Health Information and/or IRB approval
- Skill sets, statistical package experience, etc., that are necessary to complete the project AND those that you are willing to train/support the intern on
- Backup plans in case of primary supervisor leave/unexpected project lulls

2022 GSEP Project Examples

- Community-Engaged Epidemiology to Build the African American Maternal and Child Health Data Book
- Data Analysis of Preconception Health and Syphilis from PRAMS Maternal Health Care from Doulas' Perspectives: A Qualitative Analysis
- Needs Assessment and Environmental Scan Monitoring Health-Related Indicators for Sickle Cell Disease (SCD)
- Data Analysis of Maternal and Child Health Disparities in US- affiliated Pacific Islands

Intern Benefits

- Explore projects and diverse career pathways in MCH epidemiology
- Work with state and local public health agencies without relocating
- Receive thoughtful mentorship from practicing applied epidemiologists
- Learn practical skills and expand professional networks in ways that will give you an advantage as you enter the MCH epidemiology workforce
- Potential for post-graduation hiring

Testimonials

“ —



I knew taking a racialized lens to the MCH work was important, but rarely did I see others doing the same or felt truly supported in doing so. GSEP reinforced for me that the curriculum I created for myself and the perspective that I was taking in my work was important, needed, and legitimate. This experience showed me that I have the tools and knowledge I need to be successful in this field and has boosted my confidence in my expertise.

— ”



Frequently Asked Questions

- How competitive is the application process?
- If I'm selected, am I guaranteed to get matched with a project in my #1 interest area?





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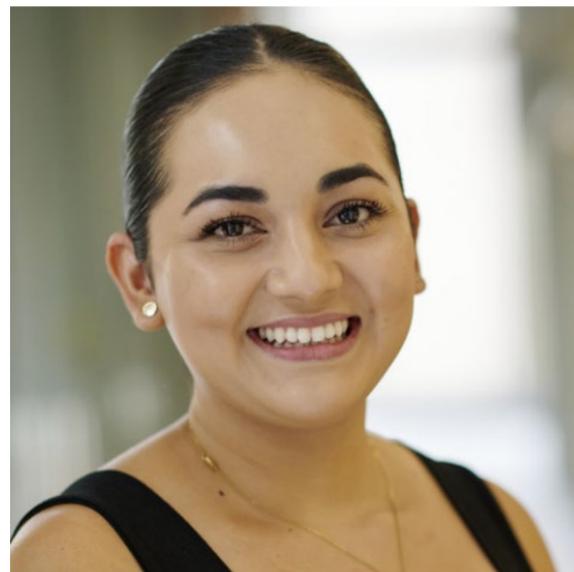
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3:30 – 3:40pm ET: GSEP Introduction

3:40 – 3:50pm ET: Application Process Walkthrough

3:50 – 4:00pm ET: Host Site Benefits & Q&A



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Intern Responsibilities

- Attend orientation session with supervisor
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- Actively participate in AMCHP enrichment activities, e.g., Friday sessions, office hours, and small peer groups
- Be receptive to and learn from supervisor feedback
- Complete weekly progress reports and required evaluations
- Present project results and implications

Host Site Responsibilities

- Attend orientation session with interns
- Ensure access to necessary hardware, software, and datasets
- Provide thoughtful, resonant, and consistent mentorship
- Create learning and skill development opportunities

Host Site Responsibilities (cont.)

- Host an optional, in-person site visit
- Communicate regularly with AMCHP
- Review weekly student progress reports
- Complete required supervisor evaluations

AMCHP Responsibilities

- Facilitate matching and introductions
- Provide a comprehensive program orientation
- Deliver an engaging, relevant enrichment curriculum
- Communicate regularly with interns and supervisors

AMCHP Responsibilities (cont.)

- Ensure completion of all program evaluation components
- Administer stipends and any site visit reimbursements
- Make responsive program changes
- Support resolution of conflicts as needed

Logistics

- Internships are conducted 100% remotely, with the option for a two-day, in-person site visit; AMCHP covers all costs for interns and will provide guidance/planning support sites.
- AMCHP administers stipends to interns in three installments: (1) upon commitment, (2) upon completion and supervisor approval of the Week 3 progress report, and (3) upon completion of project presentation and final evaluation.
- Supervisors will meet every two (2) weeks with the Host Site Experience Coordinator from AMCHP.

Host site eligibility

- Title V MCH state and jurisdiction health agencies
- Local and tribal health agencies
- Non-profit organizations serving health agencies

Ready to apply?



[Return to Login ↗](#)

Sign In/Sign Up Instructions

For New Users:

By clicking **Sign Up**, you will be prompted to enter your email address and create a password. Once you have chosen your password, your account will be created and you will gain access to the portal.

Sign In

Email

Password

[Log In](#)

[Forgot your password?](#)

Need an Account?

[Sign Up](#)

Sign Up

Enter an email address and choose a password to create a new account.

Email

Password

- Must contain at least one lowercase letter
- Must contain at least one uppercase letter
- Must contain one number
- Must be between 8 and 32 characters
- Must not be an email address

Confirm password

- Passwords must match

[Sign Up](#)

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wizehive

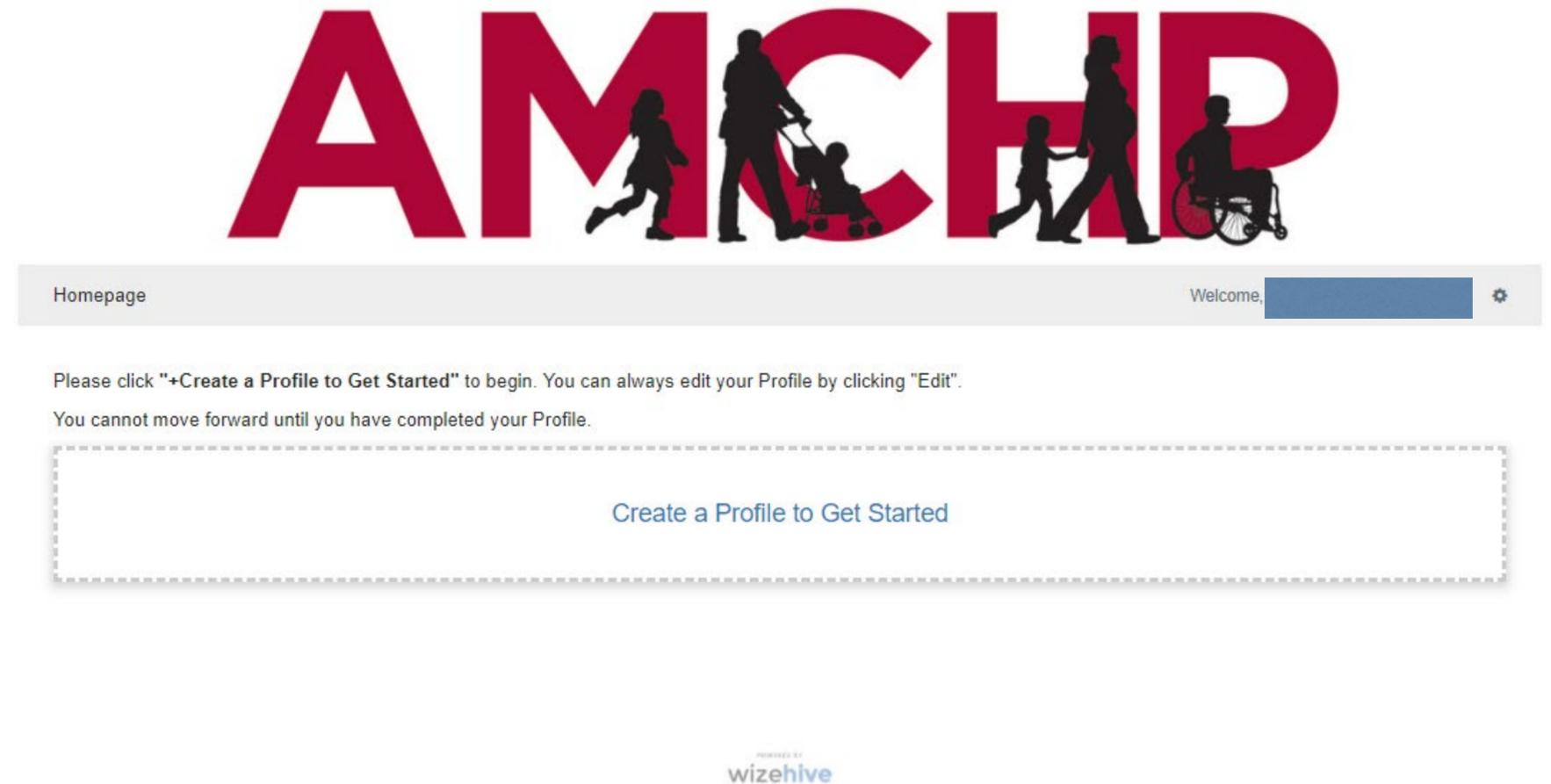
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<https://tinyurl.com/GSEPHostApply>



What do we need to know about your agency/organization?

- Type of organization
- Title V affiliation (funding or technical assistance provider)
- Physical address
- Contact information for person submitting application



AMCHP

The logo for AMCHP (Association of Maternal and Child Health Programs) features the letters 'AMCHP' in a large, bold, red font. Silhouettes of diverse people are integrated into the letters: a child running through the 'M', a man pushing a stroller through the 'C', a woman holding a child's hand through the 'H', and a person in a wheelchair through the 'P'.

Homepage

Welcome,



Please click "+Create a Profile to Get Started" to begin. You can always edit your Profile by clicking "Edit".

You cannot move forward until you have completed your Profile.

Profile

Complete

Edit



To begin, click "+Get Started" below. When you return to this Homepage, you can see the status of your submission by the colored status bar below the submission card.

- If the status bar is **gray**, your submission is under review, and no action needs to be taken.
- If the status bar is **blue**, there is an action required. Click on the Submission Card to complete.
- If the status bar is **red**, there is an error. Please reach out to the Administrator of this program.

Sites may apply to host up to 3 interns, each with a specific project description. The next part of the application requires you to describe each potential project. You will only need to fill out multiple descriptions if you are applying to host multiple interns.



Get Started





Untitled

Order by: Newest to Oldest

Apply Now

When every step in this submission is complete, the "Submit" button to the right will become green and clickable.

The submission is not fully submitted until you click the green "Submit" button. Once you click "Submit" the submission will no longer be editable.

Submit

Host Site Project

The button will update to reflect how you can interact with this step.

Action Required

Open

What do we need to know about the proposed supervisor?

- Name and Title
- Email Address
- Phone Number
- Previous Experience Supervising/Mentoring Interns

What information do we need to know about the proposed project?

- Primary and secondary focus of the project
- Population domain(s) the project will focus on
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- MCH Leadership Competencies the project will address

What do we need to know about the proposed project?

- Project description (2 – 5 paragraphs)
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What information are interns providing?

- Demographic Information (includes school & degree program)
- Resume/CV
- Interest areas within epidemiology and MCH
- What they hope to learn/experience as a GSEP intern and how GSEP will help them in their careers
- Skill sets, qualitative analysis software, and/or statistical packages they are interested in learning
- One (1) letter of recommendation

Timeline

Host Site application review & notifications: (March 2023)

- Host site applications will first be reviewed by the GSEP Steering Committee and other public health professionals. Applicants will be scored on several criteria including: epidemiologic richness, project feasibility, health equity, sustainability, roundedness, leadership, and maternal and child health focus
- Notifications (accepted, not accepted, waitlisted) are scheduled to go out to applicants on March 24, 2023.

Matching: April 2023

- Interns review up to 35 host site projects: April 14, 2023
- AMCHP matching with host sites based on intern ranking: April 21, 2023
- Host sites review proposed match: April 27, 2022

Final review for fit and placement: May 1, 2023

Host Site Benefits

- Interns can solely focus on agency priorities
- Opportunity for staff to gain mentorship experience
- Potential for post-graduation hiring
- Zero financial investment required

Summer 2022 Supervisor Feedback

- “Thank you for the opportunity to be a host site. We enjoyed working with our student and felt that it was a mutually beneficial experience.”
- “I really enjoyed this opportunity and the chance to work with our student. She was a pleasure to work with and learn from. We had the chance to meet and introduced her to program staff as well as our state governor and legislators for the specific AMCHP project.”

Frequently Asked Questions

- What is the financial commitment for host sites?
- Will there be technical assistance available during the application process to support project scoping/alignment with GSEP expectations?
- Is it possible that our site matches for one proposed project and not another?
- What happens with the site visit if our agency/organization has still not returned to in-person work in Summer 2023 because of the COVID-19 pandemic?





thank you

thank you