

Iowa Agenda 1:

**Department of Public Health
Family Services Bureau**

CAST 5 Agenda

**January 22, 2002
10:00 a.m. - 12:30 p.m.**

Purpose:

- To introduce the CAST 5 process to the Bureau staff.
- Become familiar with the CAST 5 process so that individual work groups can complete the assessment by April 2002.

Introduction to the CAST 5 process.

Why is our bureau doing CAST 5?

How does this assessment fit the overall MCH beyond "Title V"

Overview of CAST 5

(Handouts: CAST 5 folder: Strategic Goals of state's MCH Programs; Division and MCH Standards; MCH Pyramid; Power Point slides)

Purpose

Framework

Core Questions

Our response to the Core Questions

Review of handouts/discuss "How does it all fit together?"

Break (*support staff may leave*)

CAST 5 Assessment Essential Service #3

(*Handout: Cast 5 Assessment Essential Service #3- Process Indicators, Capacity Needs; SWON*)

Begin discussion of one essential service in all three areas to learn the process and to assess state's needs related to informing and educating the public.

Next Step

Three teams will complete the assessment of the Essential Services as follows:

Team 1: Essential services #1,2,and 9

Team 2 Essential services #4,5,6

Team 3 Essential services #7,8,10

Return with a report at the April retreat

Staff facilitator will provide technical assistance to each group

Iowa Agenda 2:

Department of Public Health Bureau of Family Health

CAST 5 Agenda

April 16, 2002

10:00 a.m. - 12:30 p.m.

Purpose:

- To hear the reports of the CAST 5 study teams
- Discuss the capacity needs across essential services.
- Identify themes for capacity needs.

10:00 a.m.

Review CAST 5 process.

Refocus: Review (& post) the DPH Vision, goals, outcomes and performance measures;
macro level strategic directions

10:30 a.m. Group reports and reaction

Group 1	Essential Service #3
Group 2	Essential Service #1,2, 9
Group 3	Essential Service #4, 5,6
Group 4	Essential Service #7,8,10

Discussion:

Reaction to what is reported by the teams & identification of themes for each report.

Next step

Identify priorities

Next meeting July 16, 2002

Iowa Agenda 3:

Department of Public Health Bureau of Family Health

CAST 5 Agenda

July 16, 2002
9:30 a.m. - 12:00 noon

Purpose:

- To discuss the capacity needs identified in the Cast 5 process
- Set priorities for the work plan
- Begin to identify results expected within the priority areas

Refocus on CAST 5 process.

Refocus: Review (& post) the DPH Vision; macro level strategic directions & political, organizational, economic environment in which we are working.

Review and discussion of the capacity needs identified by the teams as summarized in the July 16, 2002 report to the Bureau. (Reference handout)

Discussion:

1. Do the areas identified accurately represent the themes that emerged from the team assessment?
2. Given the constantly changing environment, do we need to make changes in the needs?
3. What needs to be added? Deleted?
4. Do any of the suggested areas of study need to be combined for action planning priorities?
5. Given your study of the essential services do you want to focus on a specific essential service or continue to build capacity across essential services?

Prioritization of State Title V Capacity needs

Begin action planning

In small work groups answer the following:

What will your priority area look like when the state level capacity is improved?

Next steps

Continue to work in groups to build a three year action plan, using today's work as a foundation. Send completed action plans to Staff Facilitator by October 7, 2002. Plans will be reviewed and discussed at the October retreat. Next meeting October 17, 2002 10:00 a.m. Location TBA